**DYFFRYN CLYDACH COMMUNITY COUNCIL**

**APPLICATION FORM FOR THE ROLE OF RESPONSIBLE FINANCIAL OFFICER AND CLERK TO THE COUNCIL**

**PERSONAL INFORMATION:**

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| **MR/MRS/MISS/DR ETC** |  |
| **FULL NAME** |  |
| **PREVIOUSLY KNOWN SURNAME** |  |
| **CURRENT ADDRESS** |  |
| **POST CODE** |  |
| **HOME CONTACT NO** |  |
| **MOBILE CONTACT NO** |  |
| **EMAIL ADDRESS** |  |
| **ARE YOU A UK RESIDENT?** | **YES NO** |
| **ARE YOU ENTITLED TO WORK IN THE UK?** | **YES NO** |
| **WHAT IS YOUR CURRENT EMPLOYMENT STATUS?** |  |
| **PERIOD OF NOTICE REQUIRED** |  |
| **AVAILABLE START DATE** |  |
| **NATIONAL INSURANCE NO** |  |
| **HAVE YOU BEEN CONVICTED OF AN OFFENCE WITHIN THE LAST 5 YEARS** | **YES NO****DETAILS:** |
| **DO YOU HOLD A CURRENT DRIVING LICENSE AND HAVE ACCESS TO A VEHICLE?** | **YES NO** |

**QUALIFICATIONS:**

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| **WHAT QUALIFICATIONS DO YOU HOLD?****IE GCSE’S/AS/A LEVEL/NVQ/HND/DEGREE** |  |
| **WHAT PROFESSIONAL QUALIFICATIONS DO YOU HOLD?** |  |
| **WHAT TRAINING HAVE YOU ATTENDED?** |  |
| **MEMBERSHIPS OF PROFESSIONAL BODIES OR ORGANISATIONS** |  |

**EMPLOYMENT HISTORY:**

|  |  |  |
| --- | --- | --- |
| **DETAILS OF LAST EMPLOYER** | **FROM – TO** | **POST HELD AND NATURE OF ROLE** |
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**SUPPORTING STATEMENT: PLEASE TELL US WHY YOU THINK YOU WOULD BE SUITABLE FOR THE ROLE OF RESPONSIBLE FINANCIAL OFFICER AND CLERK TO DYFFRYN CLYDACH COMMUNITY COUNCIL**

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