**Community and Town Councils Survey 2017 – Service and Asset Management**

Thank you for taking the time to complete this survey. This survey’s primary focus is to find out more about your current responsibilities around service delivery and asset management, whether you anticipate taking on responsibility for more services and assets in the near future, and the support (i.e resources and training) you will require to do so. The survey will also ask for some other information about your council in relation to services and assets, including the finances of your council, workforce composition, some questions about the clerk and their role, and partnership working.

All responses will be treated in the strictest confidence, and the findings will be presented anonymously so as to ensure responses cannot be linked to individual councils.

**Basic Information**

1. Please tell us on behalf of which town or community council you are responding.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2. What is your role within the responding council? Please tick one option;

Clerk [ ]

Councillor [ ]

Contractor [ ]

Other – please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Services/Amenities and Assets**

The first series of questions will ask about service/amenities, and the following set of questions will ask about assets. Please note that we have used the same options menu when asking about services/amenities and assets. This is because an option may be considered a service in one context, but an asset in another. For example, a council may own a CCTV infrastructure (defined as an asset), and/or they may manage the monitoring of CCTV cameras (defined as a service). Please categorise the options as services, assets, or both as is most appropriate to your council.

**PLEASE NOTE:** Q3 – Q8 are about **delivering services/amenities** ONLY.

3. Does your council currently provide services and amenities to the public?

Yes [ ]

No [ ]  Please go to question 7

4. What **services and amenities** are currently provided by your council? Please tick all that apply.

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other - please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Thinking about the response(s) you gave to question 4, has your council taken on responsibility for any of those services in the last 12 months?

Yes [ ]

No [ ]  Please go to question 7

6. Thinking about the response(s) you gave to question 4, which of those indicated have your council taken responsibility for in the last 12 months?

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. In the next 12 months, is your council planning on taking on responsibility for any additional services?

Yes [ ]

No [ ]  Please go to question 9

8. Which additional services are your council planning on taking responsibility for in the next 12 months?

Please tick all that apply;

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE**: Q9 – Q16 are about **holding assets** ONLY

9. Does your council currently have responsibility for holding assets?

Yes [ ]

No [ ]  Please go to question 15

*Please turn over*

10. What **assets** are currently held by your council? Please tick all that apply.

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Thinking about the response(s) you gave to question 10, has your council taken on responsibility for any of those assets in the last 12 months?

Yes [ ]

No [ ]  Please go to question 13

12. Thinking about the response(s) you gave to question 10, which of those indicated have your council taken responsibility for in the last 12 months?

Please tick all that apply.

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Please indicate which of your assets are **owned** by your council by (i) listing owned assets and (ii) stating for how long your council has owned them. Please provide an estimate to the nearest year e.g. CCTV – 10 years.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Please indicate which of your assets are **leased** to your council by (i) listing leased assets and (ii) stating how long the council has been responsible for the leased asset. Please provide an estimate to the nearest year e.g. CCTV – 10 years.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. In the next 12 months, is your council planning on acquiring any additional assets?

Yes [ ]

No [ ]  Please go to question 17

16. Which additional assets is your council planning on acquiring in the next 12 months? Please tick all that apply.

Allotments [ ]

Bus Shelters [ ]

CCTV [ ]

Cemeteries or churchyards [ ]

Christmas lights [ ]

Community events [ ]

Grants [ ]

Litter/waste bins [ ]

Noticeboards [ ]

Playing fields, village greens, or any other form of green space [ ]

Public conveniences [ ]

Public footpaths [ ]

Recycling facilities or skips [ ]

Seating [ ]

Street lighting [ ]

Village hall or community centre [ ]

War memorials [ ]

Other - please state)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. Which powers does the council use in order to provide services and amenities? Please list all the official powers you use as a council.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Financial Arrangements of your Council.**

18. Does your council receive any additional income aside from the precept?

Yes [ ]

No [ ]  Please go to question 22

19. What other sources of funding, aside from the precept, has the council accessed both currently and in the past 5 years? Please tick all that apply.

Grant funding [ ]

Income generation [ ]

Funding agreements from your Unitary Authority [ ]

Borrowing [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please turn over*

20. What was the size of your additional income for the financial year 2015/16, not including the precept? Please enter the exact figure, or as close an estimate as you are able.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. What was additional income received used for?

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**Current Workforce in your Council.**

22. How many of each of the following are currently employed or volunteer in your council?

 Number employed

Councillors \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contractors \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Volunteers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other salaried staff – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

23. How many of your council’s employees work full-time? For the purposes of this survey, full-time is defined as 35 hours or more. Please exclude volunteers and contractors in your response.

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24. How many of your council’s employees work part-time? For the purposes of this survey, part-time is defined as less than 35 hours. Please exclude volunteers and contractors in your response.

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(Please turn over)

25. How many hours per week is the clerk paid for in your council? Please tick one option.

10 hours or less [ ]

11-20 hours [ ]

21-34 hours [ ]

35+ hours [ ]

26. Do any employees (excluding contractors and volunteers) working at your council also work for other councils?

Yes [ ]

No [ ]  Please go to question 28

27. Which council(s) do they work for? Please enter the name of the council(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The Clerk and Their Role.**

The clerk should complete this section.

28. What are the main duties or roles that you, the clerk, perform? Please state the THREE main roles or duties you perform.

Allotment Manager [ ]

Cemetery/Burial Ground Manager [ ]

Community Building Manager [ ]

Community Development Worker [ ]

Elections Officer [ ]

Environmental Monitor [ ]

Financial Manager [ ]

Health and safety responsibilities [ ]

Insurance expert [ ]

Minute taking [ ]

Personnel Manager [ ]

Policy Advisor [ ]

PR Advisor [ ]

Project management [ ]

Property Manager [ ]

Record keeping [ ]

Recreation organiser [ ]

Service Manager [ ]

Writing letters [ ]

Writing reports [ ]

Other – please state\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

29. Have you ever undertaken any training in either delivering services or asset management as part of your role?

Yes [ ]

No [ ]  Please go to question 33

30. Which course(s) did you complete? Please tick all that apply. Please note that these courses are all provided by the SLCC. If you have attended courses by other providers, please state which courses and the course provider in the 'other' section below.

Allotments [ ]

Cemetery Legal Compliance [ ]

Charitable Trusts [ ]

CiLCA [ ]

Common Land and Village Greens [ ]

Finance [ ]

Health, Safety and Wellbeing [ ]

How to Organise Safe and Successful Community Events [ ]

How to Promote Your Assets, Venues and Facilities [ ]

Negotiation Skills [ ]

Quotes, Contracts and Tendering [ ]

Trading for Councils [ ]

Transfer of Community Assets [ ]

VAT [ ]

Other (please state)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

31. To what extent did the training enable you to improve the way you and your council manage assets and/or services? Please tick one option.

The training enabled significant improvements [ ]

The training enabled some improvements [ ]

Not sure [ ]

The training enabled limited improvements [ ]

The training enabled no improvements [ ]

32. Please state the reasons for your response to Q31.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

33. Are there any other skills or development opportunities with regard to service delivery and asset management that have helped you in your current role?

Yes [ ]

No [ ]  Please go to question 35

34. What were the additional skills/development opportunities and in what way have they been valuable to you in your role?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

35. Would you like to take-up up further training in relation to managing services and assets?

Yes [ ]

No [ ]  Please go to question 37

36. For which particular aspects of service delivery and/or asset management would you find learning and support to be most beneficial and why?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please turn over*

**Partnership Working with Other Organisations.**

37. Does your council work in partnership with other public services/third sector bodies to deliver services and/or manage assets?

Yes [ ]

No [ ]  Please go to question 41

38. With which of the following external stakeholders does the council work in partnership to deliver services and manage assets?

Please tick all that apply;

The Unitary Authority [ ]

Third sector organisations [ ]

Other – please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

39. What is the purpose of your partnership(s)?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please turn over

40. To what extent do you agree or disagree with the following statements in relation to partnership working.

**If you do not work with your local authority to deliver services or manage assets, please do not answer this question.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Strongly Agree | Agree | Neither agree nor disagree | Disagree | Strongly Disagree |
| 1. Our council has a good relationship with the Unitary Authority in relation to service delivery and asset management. |  |  |  |  |  |
| 2. The Unitary Authority helps our council to achieve objectives with regard to service delivery and asset management. |  |  |  |  |  |
| 3. Our council’s comments on service delivery and asset management are taken into consideration by the Unitary Authority. |  |  |  |  |  |
| 4. Communication between our council and the Unitary Authority in relation to service delivery and asset transfer works well |  |  |  |  |  |

41. Does your council have formal arrangements in place with your unitary authority in relation to service delivery and asset management?

Please tick all that apply

Charter agreement [ ]

Service level agreement [ ]

No agreements in place [ ]

Other – please state \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_